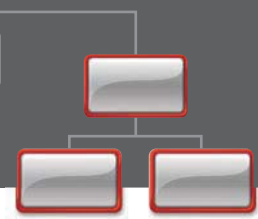


# OrgPlus® 8 Standard

Organize. Visualize. Strategize.



## Visualize and Manage Organizational Information and Structure

- Dynamic Scenario Planning and Reporting
- Microsoft office Integration
- Integrates with OrgPlus Reader, OrgPlus Professional, and OrgPlus Enterprise.

CHOSEN BY OVER 400  
**FORTUNE 500**  
COMPANIES

- OrgPlus Standard is part of the OrgPlus Family of Solutions, which also includes OrgPlus OnDemand, OrgPlus Enterprise, OrgPlus Professional, OrgPlus Express and OrgPlus Reader.

➤ **OrgPlus Standard is the easiest way to create great-looking organizational charts.** Send to OrgPlus OnDemand to collaborate in real-time with your distributed teams. OrgPlus is ideal for organizations that wish to create and distribute standardized organizational charts for planning and communication purposes. No drawing required.

### ➤ Create Org Charts Fast

No drawing skills are required to create great-looking organizational charts with OrgPlus. You will never have to manually position or connect the boxes in your chart again. As a result, OrgPlus helps you do the all the work in one-third of the time

### ➤ Design Charts Effortlessly

OrgPlus allows you to select multiple box layout options such as multi-column and multi-record and select vertical alignment within a box to improve the overall appearance of your org charts. With the Microsoft-style user interface, you can simply add, edit, format and move boxes around. To save time, simply use optimized branch styles to eliminate repetitive steps.

### ➤ Make Quick Updates

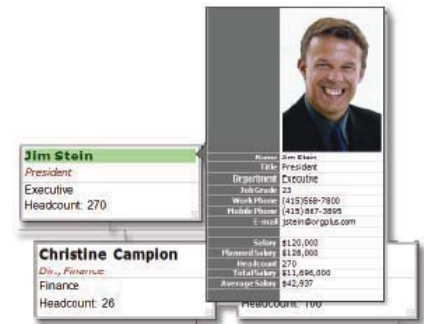
Powerful formatting and charting tools make editing boxes and defining information fields a breeze. When it is time to edit your charts, OrgPlus instantly repositions all boxes and connecting lines for perfect spacing and centering much faster than using draw or paint programs. Easily compare chart versions by generating an easy-to-read report that summarizes the changes.

### ➤ Create Different Scenarios

Dynamically move employees around your chart to perform interactive "what-if analysis" making planning and decision making much easier. With OrgPlus Standard, you can experiment with different scenarios, knowing you can instantly undo or redo multiple steps.

### ➤ Manage Data with Ease

Use enhanced conditional formatting to automatically identify all employees that meet specific criteria such as contract or permanent status. You can also insert links to other files that contain employee related information including budgets, employee resumes, employee bios or performance reviews.



OrgPlus lets you define any box or field as a hotspot. When the user moves the cursor over a hotspot a profile is dynamically displayed.

### ➤ Collaborate with OrgPlus OnDemand

Send org charts to a secure online environment, provide access to current charts and enable co-editing and sharing of charts with teams anytime, anywhere. No software installation required.

### ➤ Communicate Information Efficiently

OrgPlus Standard makes it easy to generate phone lists, directories and profiles. You also have the option to show or hide sensitive data to limit who can view it. Additionally, OrgPlus Reader – which is available as a free download – allows org charts to be easily shared throughout your organization.

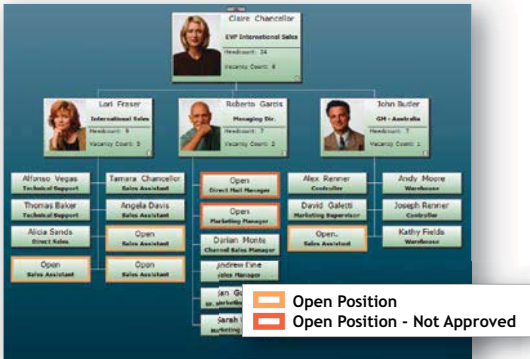
### ➤ Integrates with Microsoft Office

Include charts in all Microsoft Office applications including MS-Word and PowerPoint. You can even create and edit charts from within Microsoft Office applications.

Now you can create professional-looking org charts quickly and effortlessly. Try it for yourself and see.



# Feature Overview



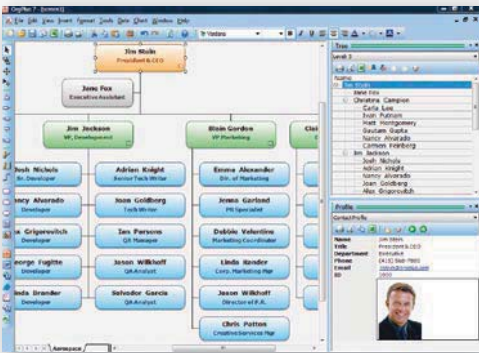
Powerful conditional formatting capabilities make it easy to identify organizational information or employee characteristics.

## Chart Creation and Formatting

- Use optimized branch styles to eliminate repetitive steps and improve chart views.
- Enhanced box layout options with multi-records and multi-columns.
- Type names, titles and information into each box – boxes automatically shrink or expand to fit text.
- Add boxes by simply selecting a box tool and clicking on the chart.
- Choose from 36 pre-made chart and box templates.
- Create multiple charts within a single file.
- Define an underlying background page that is common to all sub-charts.
- Include images and pictures in boxes.
- Customize charts with fill effects, including gradients and textures.
- Automatically break large charts into smaller, more manageable sub-charts for refined analysis.

## Data Management and Reporting

- Summarize changes between chart versions in an easy-to-read report.
- Create phone lists, salary tables, headcount roll-ups, directories and profiles.
- Perform spreadsheet functions on data in chart boxes, such as roll-up totals, averages, fractions and standard deviation.
- Define criteria to view pre-defined groups at-a-glance.
- Show or hide sensitive data.
- Insert Links to other files that contain employee-related information-including budgets, employee resumes, employee bios or performance reviews.
- Search and sort chart data within charts.
- Use Profile Views to show addition information about a box without cluttering your organizational chart.



Dynamic reporting tools allow you to create reports using chart data, test what-if scenarios and visualize potential budget or headcount impact by chart branch.

## Planning Tools

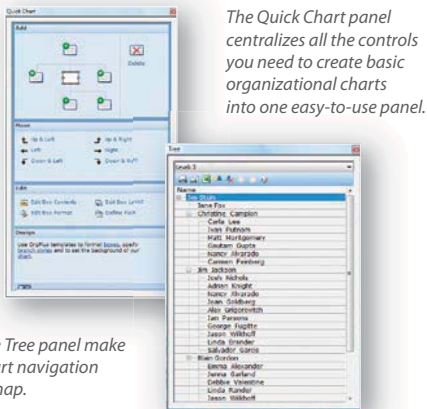
- Easily calculate salaries, headcount roll-ups, averages, fractions of total, standard deviation and more.
- Create budgets from chart data.
- Utilize drag-and-drop calculating and dynamic hierarchical reporting tools.
- Insert comments in OrgPlus charts to clarify organizational changes.

## Export Options

- Send to OrgPlus OnDemand to enable real-time collaboration.
- Output web-ready charts in HTML or JPEG format.
- Distribute charts via email from within OrgPlus.
- Print booklets or wall charts.

## Microsoft Office Integration

- Create, view and edit OrgPlus-created files from within Microsoft Office.
- Use charts in Microsoft Office applications with object linking and embedding (OLE).
- Export chart or report data to Excel for further analysis.



The Quick Chart panel centralizes all the controls you need to create basic organizational charts into one easy-to-use panel.

The Tree panel make chart navigation a snap.

**HUMANCONCEPTS™**  
Workforce Modeling and Intelligence

**Corporate Headquarters**  
3 Harbor Drive, Suite 200  
Sausalito, CA 94965 USA

**www.humanconcepts.com**  
Toll Free: 1-888-821-1261  
(U.S. & Canada only)  
Tel: 415-332-3030

## System Requirements

- Processor Requirements
  - a modern processor (at least 500MHz)
- Operating System Requirements
  - Windows XP (SP2)
  - Windows Vista
- Minimum Memory Requirements
  - For Windows XP: 256MB
  - For Windows Vista: 512MB
  - 1GB recommended
  - 2 GB > 10,000 boxes
  - 4 GB > 30,000 boxes
- Minimum Hard Disk Requirements
  - 80MB of free disk space

- Environment
  - Administrator rights required to install OrgPlus
  - Internet connection recommended for product activation
  - CR-ROM or DVD Drive for installing from CD
- Minimum Graphics Requirements
  - 1024 x 768 resolution (1280 x 1024 recommended)
- Microsoft Office Requirements
  - Office XP (SP3)
  - Office 2003 (SP2)
  - Office 2007
- Browser Requirements
  - Internet Explorer 6
  - Internet Explorer 7